

NOTICE OF SPECIAL MEETING

HAVANA WATER AND SANITATION DISTRICT ARAPAHOE COUNTY, COLORADO

NOTICE IS HEREBY GIVEN that the Board of Directors of the Havana Water and Sanitation District, of the County of Arapahoe, State of Colorado, will hold a special meeting on Wednesday, November 18, 2020 at 5:00 p.m.

PARTICIPATION IN THIS MEETING, INCLUDING PUBLIC PARTICIPATION, WILL BE BY TELEPHONIC AND/OR ELECTRONIC MEANS TO PRESERVE THE HEALTH, SAFETY, AND WELFARE OF THE PUBLIC IN LIGHT OF THE IMMINENT THREAT CAUSED BY THE COVID-19 PANDEMIC.

The meeting will be held via an online Microsoft Teams Meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjY4NTQ1YjgtN2FhMC00NWMwLTg1ZDktNjA4NGYzOGMxYTBi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22c398d374-fbf6-4a76-ab6b-94589dfe5aba%22%7d

or via **Phone: 1-720-547-5281 Conference ID: 417 067 067#**, to discuss the items listed on the agenda below, as well as any other business which may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

BY ORDER OF THE BOARD OF DIRECTORS
OF THE HAVANA WATER AND
SANITATION DISTRICT

By /s/ Lisa Johnson, District Manager

Agenda Items:

1. Call to Order / Approve Agenda
2. Review and Approve Minutes of the September 16, 2020 Special Meeting
3. Public Comments
4. Staff Introductions
5. Legal Matters
 - A. Review and Consider Approval of Resolution No. 2020-11-01, Annual Administrative Matters for 2021
 - B. Other
6. Manager Matters
 - A. Review and Consider Approval of Resolution 2020-11-02; Amending the Schedule of Fees and Charges
 - B. Ratify Approval of Russian Olive Tree Removal Proposal from Environmental Tree
 - C. Other
7. Financial Matters
 - A. Review and Consider Ratifying Approval of Prior Claims
 - B. Review and Consider Approval of Current Claims
 - C. Consider Approval of Directors' Fees
 - D. Review and Consider Acceptance of October 31, 2020 Unaudited Financial Statements
 - E. Conduct Public Hearing to Consider Adoption of 2021 Budget, Appropriate Expenditures and Set Mill Levy; Consider Adoption of Resolution 2020-11-03 to Adopt 2021 Budget, Appropriate Expenditures and Set Mill Levy
 - F. Review and Consider Approval of 2020 Audit Engagement Letter with Fiscal Focus Partners LLC
 - G. Other

8. Engineering Matters
 - A. Update on Projects / Engineer Report
 1. 2021 District Budget Recommendations
 2. 10-Year Capital Improvement Plan
 - B. Other
9. Board Member Items
 - A. Review Summary of Business Plan and Associated Budget related to offering Solid Waste Disposal Services and Authorize Staff to proceed
10. Other Business
 - A. Confirm Quorum for the Wednesday, January 20, 2021 Regular Board Meeting
11. Adjournment

NEXT SCHEDULED BOARD MEETING

Wednesday, January 20, 2021 at 5:00 p.m.

CliftonLarsonAllen LLP

8390 E. Crescent Pkwy., Ste. 300

Greenwood Village, CO 80111