

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
HAVANA WATER AND SANITATION DISTRICT
HELD

January 16, 2019

A regular meeting of the Board of Directors of the Havana Water and Sanitation District was duly held on Wednesday, January 16, 2019, at 5:00 p.m., at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado. The meeting was open to the public.

Attendance

Board members in attendance:

Howard Buchalter
Bernard F. Gehris
Dan Marks
Richard G. Keene
Bill Kirven

Also in attendance:

Matt Urkoski & Gigi Pangindian; CliftonLarsonAllen LLP (“CLA”)
Tamara Seaver; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy Jenks Consultants
Margaret Piccinelli; Resident

**Call to Order/
Agenda**

Director Buchalter called the meeting to order at 5:00 p.m.

Upon a motion duly made by Director Kirven, seconded by Director Marks and, upon vote, unanimously carried, the Board approved the January 16, 2019 agenda, subject to adding consideration of approval of “Ramey Environmental Agreement Amendment.”

**Review and
Approve
Minutes**

Upon a motion duly made by Director Buchalter, seconded by Director Marks and, upon vote, unanimously carried, the Board approved the November 14, 2018 Special Meeting Minutes, subject to removal of the word “severe” from the engineer’s report on sewer line conditions.

**Public
Comments**

Ms. Piccinelli inquired on the previously approved 6th amendment of the agreement with AT&T.

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Legal Matters

A. Review and Consider Approval of Estoppel Certificate

Ms. Seaver reviewed the Estoppel Certificate with the Board.

Upon a motion duly made by Director Kirven, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the Estoppel Certificate, as presented.

B. Review and Consider Approval of First Amendment to the Consulting Services Agreement with Kennedy/Jenks Consulting

Ms. Seaver reviewed the Kennedy/Jenks Agreement with the Board. Mr. Sekera noted the relevant changes in the 2019 Consulting Services Agreement, from the 2018 version, to the Board.

Upon a motion duly made by Director Kirven, seconded by Director Marks and, upon vote, unanimously carried, the Board approved the First Amendment to the Consulting Services Agreement with Kennedy/Jenks Consulting, as presented.

C. Other

Ms. Seaver and Mr. Sekera reviewed the First Amendment to the Ramey Environmental Agreement, with the Board. Ms. Seaver further clarified that an amendment was necessary due to the original agreement's listed rate provisions.

Upon a motion duly made by Director Buchalter, seconded by Director Keene and, upon vote, unanimously carried, the Board approved the First Amendment to the Ramey Environmental Agreement, as presented.

Administrative Matters

A. Other

None

Financial Matters

A. Review and Consider Ratifying Approval of Prior Claims

Ms. Pangindian reviewed the prior claims with the Board.

Upon a motion duly made by Director Buchalter, seconded by Director Kirven and, upon vote, unanimously carried, the Board ratified approval of the prior claims, as presented.

B. Review and Consider Approval of Current Claims

Ms. Pangindian reviewed the current claims with the Board.

Upon a motion duly made by Director Kirven, seconded by Director Buchalter

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and, upon vote, unanimously carried, the Board approved the current claims, as presented.

C. Review and Accept Unaudited Financial Statements as of November 30, 2018

Ms. Pangindian presented the Unaudited Financial Statements as of November 30, 2018 to the Board.

Upon a motion duly made by Director Keene, seconded by Director Kirven and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as of November 30, 2018, as presented.

D. Other

None.

Engineering Matters

A. Update on Projects / Engineer Report

Mr. Sekera reviewed the Engineer's Report with the Board, which is made part of these minutes, noting that he and Ramey Environmental continue to seek alternative service providers to assist in resolving the issues noted at Lift Station 1.

B. GIS Pricing and Implementation Discussion

Mr. Sekera reviewed GIS pricing and implementation with the Board. Discussion ensued among the Board members. No action was taken at this time.

Board Member Matters

A. Other

None.

Other Business

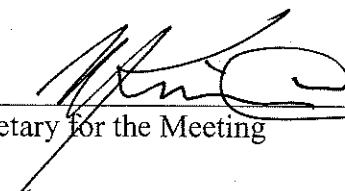
A. Confirm Quorum for the Wednesday, March 20, 2019 Regular Board Meeting.

The Board confirmed quorum for the March 20, 2019 Regular Meeting.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:01 p.m.

Respectfully submitted,



Secretary for the Meeting