

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
HAVANA WATER AND SANITATION DISTRICT
HELD
March 20, 2019

A regular meeting of the Board of Directors of the Havana Water and Sanitation District was duly held on Wednesday, March 20, 2019, at 5:00 p.m., at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado. The meeting was open to the public.

Attendance

Board members in attendance:

Howard Buchalter
Bernard F. Gehris
Dan Marks
Richard G. Keene
Bill Kirven

Also in attendance:

Wendi McLaughlin & Gigi Pangindian; CliftonLarsonAllen LLP (“CLA”)
Anna Wool; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy Jenks Consultants

**Call to Order/
Agenda**

Director Buchalter called the meeting to order at 5:05 p.m.

Upon a motion duly made by Director Kirven, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the March 20, 2019 agenda, as presented.

**Review and
Approve
Minutes**

Upon a motion duly made by Director Kirven, seconded by Director Buchalter and, upon vote, unanimously carried, the Board approved the January 16, 2019 Regular Meeting Minutes.

**Public
Comments**

None.

Legal Matters

A. Other

None.

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**Administrative
Matters**

A. Other

None

**Financial
Matters**

A. Review and Consider Ratifying Approval of Prior Claims

Ms. Pangindian reviewed the prior claims with the Board.

Upon a motion duly made by Director Kirven, seconded by Director Keene and, upon vote, unanimously carried, the Board ratified approval of the prior claims, as presented.

B. Review and Consider Approval of Current Claims

Ms. Pangindian reviewed the current claims with the Board.

Upon a motion duly made by Director Kirven, seconded by Director Marks and, upon vote, unanimously carried, the Board approved the current claims, as presented.

C. Review and Accept Unaudited Financial Statements as of January 31, 2019

Ms. Pangindian presented the Unaudited Financial Statements as of January 31, 2019 to the Board.

Upon a motion duly made by Director Buchalter, seconded by Director Keene and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as of January 31, 2019, as presented.

D. Other

None.

**Engineering
Matters**

A. Update on Projects / Engineer Report

Mr. Sekera reviewed the Engineer's Report with the Board and asked about an emergency interconnect agreement with Arapahoe County Water and Wastewater Authority (ACWWA). The Board noted an agreement was entered into in 2003. Mr. Sekera estimated a need for rehabilitation of approximately 5,400 linear feet of cured-in-place pipe (CIPP) lining due to cracks, infiltration and root intrusion. He further informed the Board of three locations where pipe is collapsed and will need to be dug up for repairs. Mr. Sekera will provide bids at the May Board Meeting.

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B. 2019 Sewer Rehabilitation Project – Consider Approval of Kennedy/Jenks Engineering Proposal

Mr. Sekera reviewed the Kennedy/Jenks Engineering Proposal, for the 2019 Sewer Rehabilitation Project, with the Board.

Upon a motion duly made by Director Gehris, seconded by Director Keene and, upon vote, unanimously carried, the Board approved the Kennedy/Jenks Engineering Proposal for the 2019 Sewer Rehabilitation Project, with a not-to-exceed amount of \$60,000 and subject to final legal review.

Board Member Matters

A. Other

None.

Other Business

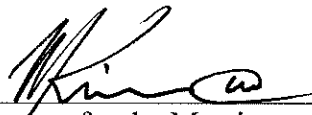
A. Confirm Quorum for the Wednesday, May 15, 2019 Regular Board Meeting.

The Board determined to cancel the May 15, 2019 Regular Meeting and to schedule a Special Meeting for May 8, 2019.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:02 p.m.

Respectfully submitted,



Secretary for the Meeting