

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
HAVANA WATER AND SANITATION DISTRICT
HELD**

March 21, 2018

A regular meeting of the Board of Directors of the Havana Water and Sanitation District was duly held on Wednesday, March 21, 2018, at 5:00 p.m., at 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado. The meeting was open to the public.

Attendance

Board members in attendance:

Howard Buchalter
Bernard F. Gehris
Dan Marks
Richard G. Keene
Bill Kirven

Also in attendance:

Matt Urkoski; CliftonLarsonAllen LLP
Tamara Seaver; Icenogle Seaver Pogue, P.C.
Greg Sekera; Kennedy Jenks Consultants
Margaret Piccinelli; Resident

Call to Order/ Agenda

Director Buchalter called the meeting to order at 5:00 p.m.

Upon a motion duly made by Director Kirven, seconded by Director Keene and, upon vote, unanimously carried, the Board approved the March 21st, 2018 agenda, subject to the additions of "Election Update" under Administrative Matters and "Transition Update" under Engineering Matters.

**Review and
Approve Minutes**

Upon a motion duly made by Director Kirven, seconded by Director Keene and, upon a vote, unanimously carried, the Board approved the January 17th, 2018 regular meeting minutes, as presented.

Public Comments

Ms. Piccinelli inquired as to the status of the cell tower updates. Ms. Seaver reported on the latest communications with AT&T's counsel, regarding the aesthetic enhancements. Director Buchalter expressed frustration with the reoccurrence of this topic as an item of discussion. Additional discussion surrounding the District's

relationship and pending contractual amendments in effect with AT&T ensued. Mr. Sekera will investigate recent work performed by AT&T at the site and will report back to the Board with his findings. Mr. Sekera further briefed the Board and public on the work being done on the fence surrounding lift station #1 and stated that there is a portion of outdated equipment that can be removed from the lift station.

Legal Matters

A. 2018 Election Update

Mr. Urkoski reported that there were not more nominations than spots available and that the election would be cancelled. Mr. Urkoski further reported that Mr. Marks will need to be re-appointed at the May Board meeting.

B. Other

None.

Administrative Matters

A. Manager's Report

None

Financial Matters

A. Review and Consider Ratifying Approval of Prior Claims

Mr. Urkoski reviewed the prior claims with the Board.

Upon a motion duly made by Director Kirven, seconded by Director Keene and, upon vote, unanimously carried, the Board ratified approval of the prior claims, as presented.

B. Review and Consider Approval of Current Claims

Mr. Urkoski reviewed the current claims with the Board.

RECORD OF PROCEEDINGS

Upon a motion duly made by Director Kirven, seconded by Director Keene and, upon vote, unanimously carried, the Board approved the Current Claims, as presented.

C. Review and Accept Unaudited Financial Statements as of January 31, 2018

Ms. Pangindian presented the Unaudited Financial Statements as of January 31, 2018 to the Board.

Upon a motion duly made by Director Kirven, seconded by Director Marks and, upon vote, unanimously carried, the Board approved the unaudited financial statements as of January 31, 2018, as presented.

Engineering Matters

A. Update on Projects / Engineer Report

Mr. Sekera reported that the Navy Federal Credit Union is under construction and development representatives from City Bank have inquired with Kennedy Jenks Consultants. Ms. Seaver will coordinate with Kennedy Jenks Consultants on execution of a development review agreement with City Bank.

B. AT&T Cell Tower Site Update

This item was discussed during "public comments."

C. Transition Update

Mr. Sekera reported that he and Mr. Klee have been working closely together to complete the transition. Mr. Sekera reported that Mr. Klee is still involved in a few holdover projects like the AT&T cell site and the Navy Federal Credit Union projects. All files and data have been provided to Mr. Sekera.

D. Other

None.

Board Member Matters

A. Other

None.

RECORD OF PROCEEDINGS

Other Business

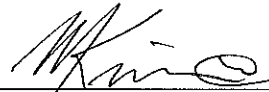
- A. Confirm Quorum for the Wednesday, May 16, 2018 Regular Board Meeting.

The Board confirmed quorum for the May 16, 2018 Regular Meeting.

Adjournment

There being no further business to come before the Board, upon a motion duly made by Director Buchalter, seconded by Director Marks and, upon vote, unanimously carried, the meeting was adjourned at 5:43 p.m.

Respectfully submitted,



Secretary for the Meeting